

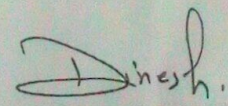
KIRORI MAL COLLEGE, DELHI
ACCOUNTS DEPARTMENT

January 17, 2018 ♦

FINAL REMINDER

All the members of Teaching/Non-Teaching Staff are requested to contact Ms. Priyanka Singh, Assistant in the Accounts Branch in connection with the calculation of their Income Tax for the Financial Year 2017-2018 (Assessment year 2018-2019), latest by 19-01-2018, failing which the college will be bound to deduct applicable TDS from the salary on the basis of documentary proof/Declaration available in the Department.

Further, you are again requested to furnish the photocopies of the documents/certificates/receipts, etc. latest by 19th January, 2018. Accounts Department will not entertain any request for refund of excess income tax recovered if any due to not furnishing of the aforesaid information. The same can only be claimed from Income Tax Department.


OFFICIATING PRINCIPAL
OFFG. PRINCIPAL
KIRORI MAL COLLEGE
(UNIVERSITY OF DELHI)
DELHI - 110 007